



# Pine Grove Area School District School Reopening Health and Safety Plan

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This plan has been reviewed and recommended for approval by Lehigh Valley Health Network.

This plan has been reviewed and recommended for approval by Schuylkill County Emergency Management.



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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## Purpose

According to the Pennsylvania Department of Education, each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. The School Reopening Health and Safety Plan Committee was composed of Pine Grove Area administrators, teachers, health professionals, and the members of the community that contributed to form a comprehensive plan for the safe reopening of our schools for the 2020-21 school year. This plan follows the guidance from the Pennsylvania Department of Health, Pennsylvania Department of Education, the Center of Disease Control (CDC), and [Governor Wolf's Process to Reopen Pennsylvania](#). We have also consulted with Lehigh Valley Health Network and Schuylkill County Emergency Management, who have both reviewed and recommended this plan.

The Health and Safety Plan, once approved by our School Board, will be posted on our District website. In our plan, we have outlined our guidelines for our schools to continue to operate and provide educational services as normally and as effectively as possible, while balancing the health and safety needs of our students and staff.

The overall purpose of this plan is to communicate to our students, parents, faculty, and our community the safety precautions and the potential instructional formats that may be utilized in order to keep transmission of COVID-19 as low as possible. The Pine Grove Area School District families and students are at the heart of our decision-making process during these uncertain times. As a district, *we will follow research, use common sense, be flexible, and take time in order to not rush to judgement*. The Pine Grove Area School District's Phased Reopening Health and Safety Plan represents our current thoughts and intended plans for the upcoming school year.

# School Reopening Health and Safety Team

Each school entity is required to identify a pandemic coordinator and form a School Reopening Health and Safety Team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. Each member should represent different stakeholder groups and have defined roles and responsibilities as either Health and Safety Plan Development or Pandemic Crisis Response Team.

Individual(s)	Position	Stakeholder Group	Team Roles and Responsibilities
<b>Heath Renninger</b>	Superintendent	School District	Both
<b>Dave Lukasewicz</b>	School Board President	School Board/Community	Both
<b>Genavieve Moyer</b>	School Board Member	School Board/Community	Both
<b>Vince Hoover</b>	Director of Curriculum	Administration	Both; Pandemic Coordinator
<b>Henry Snyder</b>	Director of Facilities	Safety and Facilities	Both
<b>Leigh Herber</b>	Certified School Nurse	Health/Community	Both
<b>Sandy Burns</b>	Elementary Principal	Elementary School	Both
<b>Melissa Mekosh</b>	Middle School Principal	Middle School	Both
<b>Mike Janicelli</b>	High School Principal	High School	Both
<b>Jill Hlavaty</b>	Director of Special Education	Special Education	Both
<b>Dr. Carmine Pellosie</b>	Chief of Occupational Medicine	Lehigh Valley Health Network	Both
<b>Brian Leader</b>	Vice President, Neuroscience and Orthopedics	Lehigh Valley Health Network	Both
<b>David Maxted</b>	Director of Sports Medicine	Lehigh Valley Health Network	Both
<b>John Matz</b>	Deputy Emergency Management Coordinator	Schuylkill County Emergency Management	Both
<b>Barry Newswanger</b>	Owner/Operator of Newhurst Transportation	Transportation	Health and Safety Plan Development
<b>April Reinbold</b>	Transportation Secretary	Transportation	Health and Safety Plan Development
<b>Bernie Kelly</b>	General Manager of Metz Culinary	Food Service	Health and Safety Plan Development
<b>Scott Dimon</b>	Athletic Director	Athletics/Community	Health and Safety Plan Development
<b>Gerald Salen</b>	Pine Grove Area Education Association President	Faculty/Community	Health and Safety Plan Development
<b>Wes Johnson</b>	AFSCME President	Support Staff	Health and Safety Plan Development
<b>Katie Rogers</b>	High School Teacher	Faculty	Health and Safety Plan Development
<b>Melissa Yourey</b>	High School Teacher	Faculty	Health and Safety Plan Development
<b>Tracey Bohn</b>	Middle School Teacher	Faculty/Community	Health and Safety Plan Development
<b>Erin Frantz</b>	Middle School Teacher	Faculty/Community	Health and Safety Plan Development
<b>Shandra Allar</b>	Elementary School Teacher	Faculty/Community	Health and Safety Plan Development
<b>Megan Schwartz</b>	Elementary School Teacher	Faculty/Community	Health and Safety Plan Development
<b>Ken Gibson</b>	Band Director	Faculty	Health and Safety Plan Development

## Type of Reopening

One of the primary goals of this plan is to be able to have multiple instructional formats available that will allow us to smoothly transition into a different learning format, if necessary. The School Reopening Health and Safety team have identified **three** instructional reopening formats: Total Reopen learning format, Blended Learning format, and Total Remote Learning. Each format will include an option to select a full-time learning experience through **Cardinal Virtual Campus**. Guidance from local and state health officials as well as protocols outlined in this plan will determine which format we begin this school year and what format we might move to if necessary. We plan to consistently communicate to our students, their parents, our faculty, and community through the use of the district website, social media, recorded phone messages, and text messaging.

The Pennsylvania Department of Education calls for school districts to outline their planned Action Steps under the Governor's **Yellow Phase** and **Green Phase** of Reopening. We will continue to monitor and evaluate conditions in the Pine Grove Area community and in our schools to determine if we must change our plans to be more or less restrictive.

### Total Reopen Learning Format

In the **Green Phase** or at the discretion of the Superintendent, each school will reopen for all students and staff with health and safety precautions in place. Students and their families would be able to opt out of this format for a full-time virtual learning experience through Cardinal Virtual Campus. Families considering this option are highly encouraged to commit for at least one semester as soon as possible. *More information about Cardinal Virtual Campus is provided on the next page.*

### Blended Learning Format

In the **Green Phase** or **Yellow Phase** or at the discretion of the Superintendent, each school will reopen in a blended format with health and safety precautions in place. This instructional format balances in-person learning with virtual learning. Students will be designated as a red or grey team member. Students on a designated team will be on-site for in person learning for 2 specified days and in a virtual asynchronous learning for 2 days. Each Friday, in person instruction will alternate between each team. One week, the grey team will be on-site on a Friday and the following week, the red team will be on-site. When students are not on-site, they will participate in asynchronous learning, which will allow for students to complete assignments online that day, but not at a specified time. Some teachers may choose to incorporate synchronous learning in their classroom.

This format allows for greater social distancing measures and limits the number of students in a classroom environment. It also gives students and families consistent days of the week for in-person instruction for the majority of the week. Students and families will need to know which team is expected on a particular Friday.

Students and their families would be able to opt out of this format for a full-time virtual learning experience through Cardinal Virtual Campus. Families considering this option are highly encouraged to commit for at least one semester as soon as possible. *More information about Cardinal Virtual Campus is provided below.*

**Blended Model with Alternating Fridays**

	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
<i>Red Team</i>	<i>In-Person Instruction</i>	<i>Virtual Asynchronous Instruction</i>	<i>In-Person Instruction</i>	<i>Virtual Asynchronous Instruction</i>	<i>In-School Alternating Fridays for Red and Grey Teams</i>
<i>Grey Team</i>	<i>Virtual Asynchronous Instruction</i>	<i>In-Person Instruction</i>	<i>Virtual Asynchronous Instruction</i>	<i>In-Person Instruction</i>	

*On Fridays, in-person/virtual instruction will alternate based on the calendar. A calendar of red versus gray days will be provided. If any day is missed due to a holiday or cancellation, the schedule will continue as designed.*

**Total Remote Learning Format**

In the **Red Phase** or at the discretion of the Superintendent, we will provide virtual instruction only. In this learning format, all students will be off-site in remote instruction. Students will engage in synchronous and asynchronous learning activities with a student-assigned device. There would be an expectation of virtual daily attendance, participation of synchronous sessions or asynchronous recorded video sessions, and completion of graded assignments. A schedule for synchronous learning would differ for each building.

**Cardinal Virtual Campus** (Available during any phase)

Pine Grove Area School District has been educating students effectively for many years and recognizes that all students learn differently. With a partnership with Virtual Learning Network, Cardinal Virtual Campus offers flexibility paired with comprehensive support to ensure students are equipped to achieve their educational goals. Parents/guardians are also provided with a robust suite of tools and reports to enable them to fully support their students’ education.

Cardinal Virtual Campus students benefit from the flexibility of an online learning program and the unique opportunities provided by the school district. Our online learning program provides an integrated, team-based system of support. Students learn from online multimedia lessons designed to accommodate a variety of schedules. Teachers are available in both the morning and afternoon to offer individualized support and to augment the recorded lessons.

Parental support is critical to student success. Our program offers parents tools to easily monitor their student's attendance and academic progress. Cardinal Virtual Campus students receive a student device and textbooks to supplement their online coursework.

**Families interested in this Virtual Option should register in advance for the [Cardinal Virtual Campus \(CVC\) 2020-2021 Virtual Open House](#) by visiting <https://us02web.zoom.us/join/91512920202>. Additional information can be found at <https://www.pgasd.com/> and selecting Services.**

## Key Strategies, Policies, and Procedures

For each domain of the Health and Safety Plan, a detailed summary describing the key strategies, policies, and procedures that Pine Grove Area School District will employ to satisfy the requirements of the domain is provided. Below the summary you will see differences, when applicable on how safety precautions and protocols might change in a different learning format. This document communicates the strategies and procedures that all school buildings and programs including extracurricular activities (athletics, clubs, Schuylkill ACHIEVE) would follow in different learning formats.

### Cleaning, Sanitizing, Disinfecting, and Ventilation

**Summary:** The custodial staff of Pine Grove Area School District will follow guidelines from Center of Disease Control, Pennsylvania Department of Education, and the Department of Health as outlined in [Guidance for Cleaning and Disinfecting Schools](#). Custodial staff will be instructed on how to properly clean, disinfect, and sanitize in accordance with these guidelines. Custodial staff will be strategically assigned locations and duties.

The custodians will increase the frequency of disinfecting in common areas, restrooms, high-touch areas and items such as door handles, throughout the day as staff and students enter and exit areas of use. Disinfecting of all areas after students and staff exit the building will be completed daily.

In addition, teachers, staff, and administrators will have access to face coverings, EPA approved disinfectant sprays, and gloves in classrooms and office spaces to be able to additionally disinfect surfaces as used and in an ongoing effort to ensure student and staff safety.

PDE Considerations	Total Reopen Learning Format Green Phase or at the discretion of the Superintendent	Blended Learning Format Green or Yellow Phase or at the discretion of the Superintendent
*Posting of signs in highly visible locations, that promote everyday protective measures and how to stop the spread of germs	<ul style="list-style-type: none"> <li>• Ensure information is posted about everyday protective measures such as proper handwashing, proper face covering and social distancing through the use of signage and announcements.</li> <li>• Communicate with parents/guardians often (district website, social media, emails, and phone messaging).</li> </ul>	<ul style="list-style-type: none"> <li>• Same as in Green Phase</li> </ul>
*Cleaning, sanitizing, disinfecting, and ventilating learning spaces and any other areas used by students (i.e.	<ul style="list-style-type: none"> <li>• Clean and disinfect frequently touched surfaces and objects within the school and on school buses at key points during the day.</li> <li>• Clean and disinfect bathrooms at least once a day.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as in Green Phase</li> </ul>



<b>restrooms, hallways, and transportation)</b>	<ul style="list-style-type: none"> <li>● Use of Electrostatic Spray Disinfectant daily.</li> <li>● Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows and doors when possible. Replace HVAC filters prior to the beginning of the school year.</li> <li>● Discontinue the use of water fountains. Encourage use of personal labeled water bottles.</li> <li>● Follow <a href="#">CDC's Guidance for Cleaning and Disinfecting Schools</a>.</li> </ul>	
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<ul style="list-style-type: none"> <li>● All instructional staff will be provided with additional cleaning supplies (disinfectant, microfiber towels) and personal protective equipment (additional masks, gloves, and hand-sanitizer).</li> <li>● Disinfect buses after each morning and afternoon run. Thoroughly clean and disinfect buses daily.</li> <li>● Follow the recommendations of the <a href="#">NFHS for Covid-19 Cleaning of Instruments</a>.</li> <li>● Disinfect gymnasium, locker rooms, weight room, and sports equipment after each use.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

## Social Distancing and Other Safety Protocols

**Summary:** Pine Grove Area School District will follow the guidelines to the best of our ability for social distancing and other safety protocols depending on the learning format. We will utilize social distancing to the maximum extent feasible. We will encourage regularly scheduled hand-washing or hand-sanitizing. We will require face coverings of students, staff, and visitors. We will also limit the use of shared materials to the maximum extent feasible.

Social distancing means keeping a safe space between yourself and other people who are not from your household. Social Distancing is “fundamental to lowering the risk of spread of COVID-19, as the primary mode of transmission is through respiratory droplets by persons in close proximity.” Pine Grove Area School District has implemented protocols that limit the number of individuals in classrooms and other learning spaces, and interactions between groups of students. Each classroom and learning space will position desks and seating to allow for social distancing to occur to the maximum extent feasible.

On July 1, 2020, the [Secretary of Health issued an Order requiring all individuals to wear a face covering](#) when they leave their homes. The order outlines situations when a face covering must be worn and includes limited exceptions (see Section 3 of the Order). The Secretary issued this Order to continue to protect all in the Commonwealth from the spread of COVID-19, mindful of the need to slow the increase in the number of cases as the Commonwealth reopens and in order to avoid the resurgence that is overwhelming the health care systems and public health systems in other states that have been less successful in reopening than the Commonwealth.

This Order applies to any individual aged two and older whenever outside the home, including while in school entities, including public K-12 schools. The Order was effective July 1, 2020 and will remain in effect until the Secretary of Health determines the public health risk is sufficiently reduced so that face coverings are no longer necessary as a widely utilized public health tool.

If a student intentionally refuses to wear a face covering without medical documentation, the student will be excluded from in-person instruction and be placed into Cardinal Virtual Campus.

PDE Considerations	Total Reopen Learning Format Green Phase or at the discretion of the Superintendent	Blended Learning Format Green or Yellow Phase or at the discretion of the Superintendent
<p><b>*Distancing student desks, seating and other social distancing practices</b></p>	<ul style="list-style-type: none"> <li>● Position desks to face in the same direction or have students sit on only one side of tables to limit face-to-face seating.</li> <li>● Strive to meet social distancing guidelines of <b>3 to 6 feet</b>, to the maximum extent feasible.</li> <li>● Utilize student desk shields in elementary classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> <li>● Strive to meet social distancing guidelines of <b>6 feet</b>, to the maximum extent feasible.</li> </ul>

<p><b>*Distancing student desks, seating and other social distancing practices (continued)</b></p>	<ul style="list-style-type: none"> <li>● Limit activities in classrooms that do not support social distancing.</li> <li>● Limit large gatherings, events, and extracurricular activities to those that can maintain social distancing.</li> <li>● Implement strategies to reduce the number of individuals in the hallways at one time.</li> <li>● Lockers and locker rooms may be limited, if necessary.</li> <li>● Indoor group singing and indoor group wind instrument use is not recommended until more data is available and tested mitigation techniques are proven effective.</li> <li>● Use physical barriers, such as plexiglass, in reception areas and workspaces where the environment does not allow social distancing.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<ul style="list-style-type: none"> <li>● Encourage staff and students to practice regularly scheduled hand washing or sanitizing including but not limited to entry into the school, classroom, after using the restroom, before and after eating, after coughing/sneezing.</li> <li>● Hand sanitizer, with greater than 60% alcohol, will be made available in all common areas, hallways, and in classrooms.</li> <li>● Teach and reinforce washing hands and covering coughs and sneezes among students, staff, volunteers and visitors.</li> </ul> <p><a href="#">CDC Handwashing Techniques</a></p> <p><a href="#">CDC When and How to Wash Your Hands</a></p> <p><a href="#">CDC Teaching Handwashing Activity</a></p>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> <li>● Increase awareness of regularly scheduled hand washing or sanitizing including but not limited to entry into the classroom, after using the restroom, before eating, after coughing/sneezing.</li> </ul>

<p><b>*Guidelines on the use of face coverings (masks or face shields) by all staff and students</b></p>	<ul style="list-style-type: none"> <li>● Face coverings (masks or face shields) must be worn by all staff and visitors (including parents and guardians), while on school property, including during student drop-off and pickup. <ul style="list-style-type: none"> <li>○ Individuals must wear a face covering (mask or face shield) unless they have a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act, that precludes the wearing of a face covering in school.</li> </ul> </li>   <li>● All students must wear a face covering (mask or face shield) that covers their nose and mouth inside the school and while outside when social distancing is not feasible. <ul style="list-style-type: none"> <li>○ Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school. Accommodations for such students should be made in partnership with the student's health care provider, school nurse, and IEP/504 team.</li> </ul> </li>   <li>● Teach students and families how to properly wear a face covering (cover nose and mouth), to maintain hand hygiene when removing the face covering for meals and physical activity, and how to replace and maintain (washing regularly) a cloth face covering.</li>   <li>● Provide face covering breaks throughout the day. Maintain a distance of at least 6 feet during these face covering breaks.</li> <li>● Schools may allow students to remove face coverings when students are: <ul style="list-style-type: none"> <li>○ Eating or drinking when spaced at least 6 feet apart or to the greatest extent feasible;</li> <li>○ Seated at desks or assigned workspaces at least 6 feet apart;</li> <li>○ Engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.); or</li> <li>○ When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
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<p><b>*Procedures for the use of cafeterias</b></p>	<ul style="list-style-type: none"> <li>● Utilize additional spaces other than the cafeteria to allow for social distancing for students and staff to the maximum extent feasible. <ul style="list-style-type: none"> <li>○ Pre-K, Kindergarten, and 1st grade will eat in their classrooms.</li> <li>○ Middle and High Schools will utilize gymnasium in addition to cafeteria.</li> </ul> </li> <li>● Seat students in stagger arrangements to avoid “across-the-table” seating.</li> <li>● Serve individually plated meals/box lunches. Cashier will enter in the lunch account number for the student.</li> <li>● Avoid sharing of food and utensils.</li> <li>● Discontinue use of buffet style options.</li> <li>● Utilize single serve condiments and silverware.</li> <li>● No outside treats will be permitted in schools to be distributed to the class for celebrations.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>*Protocols for sporting activities consistent with the <a href="#">Considerations for Youth Sports</a> for recess, and physical education classes</b></p>	<p><b>Recess</b></p> <ul style="list-style-type: none"> <li>● During scheduled recess social distancing will be encouraged to the greatest extent possible. Classes will have assigned areas of the playground to avoid large gatherings in designated areas.</li> <li>● Have students and staff wash their hands or use hand-sanitizer before and after being on the playground.</li> </ul> <p><b>Physical Education</b></p> <ul style="list-style-type: none"> <li>● Select and provide safe opportunities for exercise and sports events for students in accordance with <a href="#">CDC Considerations for Youth Sports</a>.</li> <li>● Have students and staff wash their hands or use hand-sanitizer before and after physical education.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

<p><b>*Protocols for sporting activities consistent with the <a href="#">Considerations for Youth Sports</a> for recess, and physical education classes (continued)</b></p>	<ul style="list-style-type: none"> <li>● Strive to maximize physical proximity of students.</li> <li>● Limit the amount of touching of shared equipment.</li> <li>● Engage in social distancing while engaged in active play.</li> <li>● Consider engagement of players at higher risk.</li> <li>● Limit size of teams.</li> <li>● Train teachers, coaches, officials and staff on all safety protocols.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>*Limiting the number of individuals in classrooms and other learning spaces</b></p>	<ul style="list-style-type: none"> <li>● Limit gatherings, events, and extracurricular activities to those that can maintain social distancing and/or follow current associated guidance specific to their activity.</li> <li>● See social distancing above.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>Procedures to limit the sharing of materials among students</b></p>	<ul style="list-style-type: none"> <li>● Assign individual laptops/devices to the greatest extent possible.</li> <li>● Limit shared items to the maximum extent feasible.</li> <li>● Clean and disinfect shared items between uses.</li> <li>● Keep each student’s belongings separated from others and in individually labeled containers, cubbies, lockers or other areas as recommended by <a href="#">American Academy of Pediatrics</a>.</li> <li>● Do not share your pencil, pen, phone with others.</li> <li>● If needed, shared instruments will be wiped and disinfected after each use. When possible, students will utilize the same instrument in each session. Students should use their own instruments, and will not share, including drum sticks, for each rehearsal.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

<p><b>Processes for identifying and restricting non-essential visitors and volunteers</b></p>	<ul style="list-style-type: none"> <li>● Restrict nonessential visitors, volunteers, and activities that involve outside groups. <ul style="list-style-type: none"> <li>○ If restrictions for nonessential visitors/volunteers are not feasible the school must screen for symptoms and temperature prior to entry and require face covering while on school property.</li> </ul> </li> <li>● IEP meetings, GIEP meetings, and parent conferences will occur virtually or via phone if at all feasible.</li> <li>● Student teachers are allowed. Practicum experience opportunities are restricted.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>Transportation practices to create social distance between students</b></p>	<ul style="list-style-type: none"> <li>● Promote social distancing on bus stops.</li> <li>● Students must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.</li> <li>● Bus drivers must wear face coverings while on the bus, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.</li> <li>● Assign students to specific seats on the bus.</li> <li>● Minimize the number of people on the bus at one time within reason and to the greatest extent feasible.</li> <li>● Buses can operate with a maximum of two students per seat.</li> <li>● Students from the same family should sit together.</li> <li>● Highly recommend all students use hand-sanitizer immediately upon entering and leaving the school bus.</li> <li>● Send students directly to their assigned classroom or cafeteria upon entering the building. Do not allow students to congregate in a lobby</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

	<p>or hallway before school starts.</p> <ul style="list-style-type: none"> <li>• Any outside adult buckling in students must wear a face covering, in accordance with the Secretary of Health's Order Requiring Universal Face Coverings issued July 1, 2020.</li> <li>• Open windows/hatches, if weather allows, to improve ventilation.</li> </ul>	
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<ul style="list-style-type: none"> <li>• Pre-K students, located in our elementary school will follow all of the same protocols as our classrooms and schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as in Green Phase</li> </ul>



## Monitoring Student and Staff Health

**Summary:** Staying home when sick is one of the most effective ways to minimize the risk of transmission of COVID-19. Both symptom screening and testing are strategies that will be utilized to identify individuals with COVID-19. It is imperative that everyone in the education community are aware that staff and children should not come to school and to notify school officials if they become sick with [COVID-19 symptoms](#), test positive for COVID-19, or are [exposed](#) to someone with COVID-19 symptoms or to someone with a confirmed or probable case of COVID-19.

PDE Considerations	Total Reopen Learning Format Green Phase or at the discretion of the Superintendent	Blended Learning Format Green or Yellow Phase or at the discretion of the Superintendent
<p><b>*Processes for monitoring students and staff for symptoms and history of exposure</b></p>	<ul style="list-style-type: none"> <li>● There will be ongoing communication to parents/guardians and staff about the importance of daily symptom monitoring and staying at home if sick.</li> <li>● Symptom screening of students will be done by parents/guardians at home each morning before the school day. All staff will perform a symptom screen on themselves prior to leaving for work. A <a href="#">symptom/temperature monitoring tool</a> will be provided.</li> <li>● Symptom screening of students or staff may be done upon entry of school and classrooms.</li> <li>● Parents/guardians and staff must notify the school if an absence is due to COVID-19 symptoms, a positive COVID-19 PCR test, or close contact to someone with COVID-19.</li> <li>● Teachers will be trained on the procedure to send students to the school nurse if symptoms arise or are suspected.</li> <li>● Staff will go to the nurse immediately if feeling symptomatic.</li> <li>● On-site screening for symptoms and temperature will be required for all visitors and volunteers. Non-essential visitors and volunteers will be limited.</li> <li>● Nurses will be provided with personal protective equipment (gowns, fit-tested masks, gloves, eye protection, etc).</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

<p><b>*Steps to take in relation to isolation when a student, staff member, or visitor becomes sick</b></p>	<ul style="list-style-type: none"> <li>● Individuals who exhibit COVID-19 symptoms must go home or to a healthcare facility if symptoms are severe.</li> <li>● Anyone who exhibits COVID-19 symptoms will wear a mask and be placed in an isolation area until the individual can be transported home or to a healthcare facility.</li> <li>● Parents/guardians must designate emergency contacts who can be reached quickly by phone and be available to pick up their child from school in a timely manner. Parents are highly encouraged to pick up their child within 60 minutes of receiving notification.</li> <li>● A school designee will contact the Department of Health before acting in response to a known or suspected communicable disease. The designee will call DOH at 1-877-PA Health (1-877-724-3258). The DOH will provide guidance to the school regarding disease information, appropriate letters and communications, identification of high-risk individuals, appropriate action and treatment, and on-going support and assistance.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>*Guidelines for when an isolated student, staff member, or visitor may return to school</b></p>	<ul style="list-style-type: none"> <li>● Prior to leaving school, requirements for returning to school will be provided to all individuals who exhibit COVID-19 symptoms. These requirements will be developed in accordance with community health guidance.</li> <li>● Parents/guardians should be prepared in the event their child has to stay home per the exclusion requirements.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>
<p><b>*Steps to protect students and staff at higher risk for severe illness</b></p>	<ul style="list-style-type: none"> <li>● Limit all non-essential travel.</li> <li>● Consideration should be given for high-risk students to be in a full-time virtual environment.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

## Other Considerations

PDE Considerations	Total Reopen Learning Format Green Phase or at the discretion of the Superintendent	Blended Learning Format Green/Yellow Phase or at the discretion of the Superintendent
<p><b>Other Considerations</b></p>	<ul style="list-style-type: none"> <li>● Given the nature of the current pandemic, the District will review individual cases in regards to regular student attendance as outlined in District Policy #204. Parents are to keep their student at home if they are exhibiting any symptoms that may be associated with COVID-19.</li> <li>● Daily absentee rates will be monitored. Consideration needs to be given to the procedure parents/guardians and staff are to follow for absentee phone calls.</li> <li>● PGASD will work with the Schuylkill County State Health Center to establish the method in which the school district will be notified of positive cases in the school community. It will be important to maintain privacy for those who have COVID-19 while ensuring wellness for students and staff. In the event of a positive case, the Schuylkill County State Health Center should issue guidance and direction to the school district regarding any future actions that should be taken including whether or not notification to the school community is appropriate.</li> <li>● Guidelines will be developed regarding appropriate reasons for students to go to the nurse's office. Consideration should be given to having self care / first aid stations in classrooms for band-aids, etc.</li> </ul>	<ul style="list-style-type: none"> <li>● Same as in Green Phase</li> </ul>

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Cleaning and Disinfecting Practices - Building and Classroom</b>	Custodians	Henry Snyder, Director of Facilities	In Person	Disinfecting Protocols	July 2020	Ongoing
<b>Transportation Protocols</b>	Bus Drivers	Barry Newswanger, Newhurst Transportation	In Person	Transportation Protocols	August 2020	Ongoing
<b>Symptom Monitoring</b>	Staff, Students, and Parents	Nurses	In Person/ Online	Symptom Monitoring Checklist	August 2020	Ongoing
<b>Health and Safety Classroom Protocols</b>	Teachers and Paraprofessionals	Building Principals	In Person/ Online	Classroom Protocols	August 2020	Ongoing
<b>Health and Safety Classroom Protocols</b>	Students	Building Principals/ Teachers	In Person/ Online	Classroom Protocols	August 2020	Ongoing
<b>Health and Safety Cafeteria Protocols</b>	Teachers and Paraprofessionals	Bernie Kelly, Metz Culinary	In Person/ Online	Cafeteria Protocols	August 2020	Ongoing
<b>Health and Safety Cafeteria Protocols</b>	Students	Building Principals/ Teachers	In Person/ Online	Cafeteria Protocols	August 2020	Ongoing
<b>Hygiene Practices</b>	Students and Teachers	Nurses/ Building Principals	In Person/ Online	Hygiene Protocols for hand washing, hand sanitizing, and face coverings	August 2020	Ongoing
<b>Health and Safety Health Room Protocols</b>	Nurses and Teachers	Nurses	In Person/ Online	Health Room Protocols	August 2020	Ongoing
<b>PGA Staff and Student COVID Response Protocols</b>	Pandemic Crisis Response Team	Lehigh Valley Health Network	In Person	COVID Response Protocols	August 2020	Ongoing

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Date
<b>Family School Reopening Survey</b>	Families	Pandemic Coordinator	Survey	June 15, 2020
<b>Athletic/Facility Update</b>	Families and Staff	Superintendent	Email/Website/ Social Media	June 18, 2020
<b>PGA Athletics Return to Participation Plan</b>	Families and Community	Athletic Director and High School Admin	Email/Website/ Social Media	June 18, 2020
<b>Schuylkill County Reopening of Schools Guiding Principles</b>	Families, Staff, Students, and Community	Superintendent	Email/Website/ Social Media	July 16, 2020
<b>School Reopening Update</b>	Families, Staff, Students, and Community	Superintendent	Email/Website/ Social Media	July 16, 2020
<b>Staff School Reopening Survey</b>	Staff	Pandemic Coordinator	Survey	July 21, 2020
<b>School Reopening Plan Update</b>	Families, Staff, and Students	Superintendent	Email/Website	ongoing
<b>School Reopening Health and Safety Plan</b>	Families, Staff, and Students	Superintendent, Pandemic Coordinator	Board Presentation/ Website/Social Media	July 30, 2020

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors for **Pine Grove Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on \_\_\_\_

The plan was approved by a vote of:

\_\_\_\_ **Yes**

\_\_\_\_ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

*(Signature\* of Board President)*

*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.